



SUSU LGBT+ SOCIETY

Committee Minutes

Meeting Date:	Thursday 3 rd September 2020	Meeting Time:	20:00
Meeting Location:	Zoom		

Attendees	
KG President AL Ordinary Member JN Publicity Officer IA Vice-President	RN Ordinary Member OCW Secretary OR Treasurer CP Events Officer
Apologies	

Meeting Introduction:

KG went around everyone in attendance of the meeting, checking in on how things are going more generally outside of committee work.

Minutes of the Last Meeting:

The present committee members agreed unanimously that last meetings minutes were correct.

Welfare Report:

Discussion of society member S's Facebook message and how we can best support them.

1. KG told the committee about the message society member S sent to the society Facebook group. It was an issue S and the previous welfare officers had been working on last year. After the welfare officer for last year stepped down due to DM, KG picked up the case and wrote a supporting statement for S's complaint. KG sent 4 emails regarding this to S but received no response. Since S has reached out, and we want to be supportive, KG will draft a message replying explaining what has happened and asking if we want to continue with the supporting statement.
 - a. KG will draft a message to society member S. (KG)

Elections Website:

Discussion of a voting form for society elections. AL explains his system and its requirements.

1. SUSU will not let us use their election system. AL has written a python script for voting, and has contacted SUSU about using their authentication so that voters can



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confirm that they are university members. The program AL has written can be added to the constitution as how elections are run. We need a server to run the program on. KG may be able to access this through a charity.

- a. KG will look into finding a server. (KG)

Covid-19 Risk Assessments

OR talks about the SUSU risk assessment and adapting it, as well as their rules for in person events.

1. OR says that we can adapt the SUSU risk assessment for society use by adding extra precautions to it. The risk assessment will need to be approved by SUSU. They are not allowing more than 6 people per table in Stag's or The Bridge. We will need society owned hand sanitiser for events not on campus. The entire committee must sign off on the risk assessment on teams.
 - a. Entire committee will sign off on the risk assessment (Committee)
2. We must do a Covid-19 safety PowerPoint at the start of every event. We must also provide a way for high risk people to contact us so that we can make sure that they are safe in the events. KG suggests incorporating it into contact tracing. Instead of a PowerPoint, a video or an air hostess style presentation was suggested.

Freshers Events

CP talks us through the events they have roughly planned and discussion about them. Discussion of how to plan the dates for events.

1. CP has a rough plan for lunches, a quiz, Jackbox games evening, and a outdoor film screening. It is possible to book out the edge or hobbit but it would be expensive. CP will talk to the manager of The Edge about the possibility of society events there. CP also requests ideas for quiz rounds or questions.
 - a. CP will message the manager of The Edge (CP)
 - b. The committee will come up with quiz round ideas (Committee)
2. KG suggests that similar to last year we have a spreadsheet with events dates, so that we can promote events as soon as possible.
 - a. CP will create a new spreadsheet similar to last years (CP)

Discord Server

OCW explains the work they have done with JN on the discord server. A launch date is decided. GDPR discussion.



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1. OCW and JN have set up the server roles and have a framework of a bot with a few of the planned features. They will look into using an email sending service to verify people's accounts.
 - a. OCW will finish the discord bot (OCW)
2. KG says that we need a launch date. The committee unanimously agreed to set the launch date as 18th of September.
3. JN says there are difficulties being GDPR compliant in having a list of snapchat accounts linked to respective Facebook accounts. However this is less of an issue for discord as it uses university email verification.

Banking

OR explains research they have done into banking options next year. The committee discusses them.

1. OR is trying to set up a society bank account. While banks are easier to use than the SUSU system, Barclay's is one of the harder ones to use due to bureaucracy. KG says that last year's treasurer had good reason to use Barclay's. OR will talk to him. OR suggests using PayPal, however there are things that are more difficult using that and it might be more difficult than usual if we keep all the society money in PayPal.
 - a. OR will contact last year's treasurer (OR)

Minutes website

AL talks about the committee minutes website.

1. AL has put all the minutes on the minutes website, it is live and ready to be publicised. They will go through all the old minutes and change everyone's names to initials before it does. Make it a point of policy in the constitution to data minimize at each committee change. AL will redact the cheesy porn night proposal and the picture of the old committee.
 - a. AL will redact people's names, photos, and the mentioned proposals. (AL)

Any Other Business

JN talks about UN development goals and an ace conference. RN needs a fun fact from everyone. KG talks about their future plans.

1. We can make a post saying that we are working towards the UN development reducing inequalities goal. JN needs information about events we've done in the past do it.
 - a. JN will write a post saying that we are working towards UN reducing inequalities goal. (JN)



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2. The society has been contacted about an online UK ace conference. A member wanted to share it in the group. We voted to allow the member to post about it without endorsing or recommending it as a society.
3. RN needs to be sent a fun fact by everyone.
 - a. All committee members will send RN a fun fact about themselves (committee)
4. KG may not be continuing studies at UoS in September. If that is the case, KG will step down from the committee and make sure that the transition is smooth. The committee supports them in whatever they choose to do