

Committee meeting  
8th November 2016

Date & Time: 08/11/16

Location: 58/1001

Members present:

In attendance:

President: JS  
Treasurer: KL  
Secretary: CD  
Vice President: CF  
Welfare Officer: AW  
Welfare Officer: TP  
Activities Officer: AL  
Publicity Officer: KP  
Technical Officer: TB  
Ordinary Member: PE  
Ordinary Member: TD  
Winchester Rep: KS

Chair: JS

Apologies:

Absent without apologies:

1. Apologies

As above

2. Approval of last meeting's minutes

Approved

3. Actions from previous meetings

Rescheduled actions from previous meetings:

Person	Action	Deadline
TP AW	to research mental health speakers In progress – Student Support Symposium 21 <sup>st</sup> Nov at the Union and Staff Training Mental First Aid. PE meeting with MIND, will ask about speaker or workshop (within next two weeks, by 25 <sup>th</sup> Nov)	Tuesday 22 <sup>nd</sup> November
KS	to consider more types of events to be held at Winchester, lunch not very well attended at WSA Saturday 19 <sup>th</sup> Nov coffee morning at confirmed venue	Monday 15 <sup>th</sup> November
JS	to secure speaker for World AIDS Day Will phone THT on Wednesday 9 <sup>th</sup> of November	Wednesday 9 <sup>th</sup> November
KP TP AW	To create a leaflet/infographic (these two can be interchangeable) on consent	Tuesday 22 <sup>nd</sup> November

AL JS	to create an event for all minority groups (everyone in the +), with the publicity aimed towards being a supportive/informative event where members can express what kind of events they would find useful as a minority person. Scheduled for Friday the 11 <sup>th</sup> of November, waiting for Union confirmation. Room 12:00-14:00	Wednesday 9 <sup>th</sup> November
AL JS PE	to create an event for people of religious backgrounds, PE to find out whether interested members would prefer the chaplaincy or another venue such as Trago or the Bridge	Friday 11 <sup>th</sup> November
TD	to report to committee after contact with Crysalis	Thursday 10 <sup>th</sup> November
KS JS	JS to send designs of committee shirts to KS for printing	Friday 11 <sup>th</sup> November
JS	Contact staff network to invite them to film screening for World AIDS Day	Monday 14 <sup>th</sup> November
CD	Fill out and submit RAG form for World AIDS Day	Friday 11 <sup>th</sup> November
AL	To contact The Bridge manager to get access to a water heater for tea/coffee stall, cups, and extension cord. Book Concourse and Redbrick once RAG approval.	Monday 14 <sup>th</sup> November
CD	To order donuts from Krispy Kreme	Wednesday 16 <sup>th</sup> November
JS AL	To book accommodation and tickets for Student Pride	Wednesday 9 <sup>th</sup> November

#### 4. Finances Update

£154 in society account. Union still not sent £99 from funding round.

KL to send finance team an email. Bowling event money from union in account by end of Nov,

ACTION: KL to send finance team an email

ACTION: KL to check bank account for bowling money at end of Nov.

#### 5. Money bank

Union bank system. Signed on committee can withdraw money, and file expense forms.

ACTION: To be signed on JS KL CF

#### 6. Funding round

Student Pride tickets

Proposals for anything else asap

ACTION: KL to draft funding proposal

#### 7. TDoR

Bar 2 booked. FemSoc and TDoR planning group agreed to come to event. Sunday 20th Nov

ACTION: TP and CD to ask people willing to say Spanish names.

ACTION: JS to create event on Groups Hub

ACTION: KP to contact Hampshire Feminist Collective

ACTION: TP and CF to cut out 60 cardboard rings. TP to source engineering material.

8. Transgender speaker, Chrysalis speaker  
Discussed in actions above

9. Minorities meet up  
Discussed in actions above

10. Reclaim the Night and FemSoc  
26th Nov, many people going

[REDACTED UNTIL DEALT WITH]

11. World AIDS Day  
Charity week 28<sup>th</sup> Nov to 2<sup>nd</sup> Dec  
Refer to world AIDS day doc for more logistical info  
Friday: games night, tea and donuts, come in pjs  
ACTIONS:

Task	Person	Deadline
RAG Application	CD	11 <sup>th</sup> Nov
Publicising – one event for the whole week + individual events for each thing happening	KL	11 <sup>th</sup> Nov
Book spaces in Concourse and Redbrick (10am to 4pm Mon-Thu) (concourse only on Monday, both booked on other days), and Bar 2/Café for Friday 7pm	AW	16 <sup>th</sup> Nov
Create Timetable for committee	CD	11 <sup>th</sup> Nov
Contact Union about hot water heater, extension lead, cups	AW	11 <sup>th</sup> Nov
Contact THT about speaker	JS	15 <sup>th</sup> Nov
Contact Staff Network about film night and talk	JS	11 <sup>th</sup> Nov
Order THT World AIDS Day leaflets and a THT banner at <a href="http://www.tht.org.uk/get-involved/Fundraise/World-AIDS-Day/Order-your-fundraising-materials">http://www.tht.org.uk/get-involved/Fundraise/World-AIDS-Day/Order-your-fundraising-materials</a>	T/L	9 <sup>th</sup> Nov
Order Krispy Kreme's	CD	16 <sup>th</sup> Nov
Buy Dallas Buyers Club and Duct Tape for the table	JS	18 <sup>th</sup> Nov
Buy tea and hot chocolate from Makro	CD	18 <sup>th</sup> Nov
Make posters: digital or handmade? (designs roughed out)	JS	25 <sup>th</sup> Nov
Pick up Krispy Kreme's	KP	28 <sup>th</sup> Nov
Pick up Krispy Kreme's	CD	30 <sup>th</sup> Nov

ACTION: CD to contact HIVE to let them know we are doing events

ACTION: KL to secure games for Friday

12. Interfaith film screening  
Suggestions

Prayers for B 89mins

Polish film about gay priest PE to read up on it. In the name of.

Short films

A jihad for love 1hr 20mins

ACTION: PE to read up on Polish film

ACTION: JS to do a search for films this evening

13. Christmas dinner

CF in charge. Evening 9th Dec, 20 seats.

Ceno table on the 9th Dec £29.50 for three courses

Pitcher and Piano £26.95

Rockstone no set price £16 max

ACTION: JS To set a poll with menus attached

14. Committee question time

21st Nov Monday

ACTION: CD Change booking

15. Solent film meeting

Interviews this week and some next week

Production for two weeks after next week

Then editing

Done before Christmas

16. NUS Statement

Agreed to keep as is provided the union name is updated, put on website. To go under policy page on website.

ACTION: JS to update name of union on statement

ACTION: TB to upload to Policy section of website

17. Student Pride

AL reported hostel options:

24 beds £899.52, £37.48

27 beds £1079.46, £39.96

30 beds £1079.49, £35.98

Pride tickets assuming £5

Split cost of paying between: JS AW TB TD PE AL TP

ACTION: JS to plan payments for pride accommodation

ACTION: KP to contact funding group, this evening or tomorrow

ACTION: CD to send Jon sponsorship application to the edge

18. Merchandise

Tshirts, hats, posters, sew on patches, key rings

Designs

Unicorn

Harvey Milk

Hexagon poster

ACTION: KP to look at sourcing sew on patches

ACTION: CD Look for merch order form

19. Mental health

Discussed in actions

20. E&D committee meeting

22nd Nov 2pm Tuesday

ACTION: CF to go if available, if not then KL & KP available

21. A.O.B

Sexoressions training day on Saturday 12th 11-4

ACTION: CF to post info in committee group

Film Suggestion

Appropriate behaviour

Intersex Talk

ACTION: JS to find Organisation for speakers

ACTION: KP to draft an infographic. Post in society about getting info

Everyone to invite to events

ACTION: everyone invite members to events, results in higher turn out

Publicity

Publicise events further in advance

ACTION: KP and JS to work together. JS to provide timetable, and KP to make all facebook events at least 3 weeks in advance (except lunch which can be less than a week before)

New Actions

Person	Action	Deadline
KL	KL to send finance team an email	10 <sup>th</sup> Nov
KL	KL to check bank account for bowling money at end of Nov.	30 <sup>th</sup> Nov
JS KL CF	Moneybank To be signed on JS KL CF	9 <sup>th</sup> Nov
KL	KL to draft funding proposal	18 <sup>th</sup> Nov
TP CD	TDoR TP and CD to ask people willing to say Spanish names	11 <sup>th</sup> Nov
JS	JS to create event on Groups Hub	11 <sup>th</sup> Nov
KP	KP to contact Hampshire Feminist Collective	11 <sup>th</sup> Nov
TP CF	TP and CF to cut out 60 cardboard rings. TP to source engineering material	18 <sup>th</sup> Nov
[REDACTED UNTIL DEALT WITH]		
CD	RAG application	11 <sup>th</sup> Nov
KP	Publicise World AIDS Day charity week – event for whole week and individual events for each event	11 <sup>th</sup> Nov
AL	Book spaces in Concourse and Redbrick (10am to 4pm Mon-Thu) (concourse only on Monday, both booked on other days), and Bar 2/Café for Friday 7pm	16 <sup>th</sup> Nov
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CD	CD to contact HIVE to let them know we are doing events	9 <sup>th</sup> Nov
KL	KL to secure games for Friday 2 <sup>nd</sup> Dec	30 <sup>th</sup> Nov
JS	JS to do a search for films this evening (08/11/16)	8 <sup>th</sup> Nov
PE	PE to read up on Polish film	11 <sup>th</sup> Nov
JS	JS To set a poll with menus attached for Xmas dinner	8 <sup>th</sup> Nov
CD	CD Change booking for committee Q&A	9 <sup>th</sup> Nov
JS	JS to update name of union on statement on NUS motion 408	9 <sup>th</sup> Nov
TB	TB to upload statement to Policy section of website	11 <sup>th</sup> Nov
JS	JS to plan payments for pride accommodation	10 <sup>th</sup> Nov
KP	KP to contact funding group, this evening or tomorrow	11 <sup>th</sup> Nov
CD	CD to send Jon sponsorship application to the edge	9 <sup>th</sup> Nov
KP	KP to look at sourcing sew on patches	14 <sup>th</sup> Nov
CD	CD Look for merch order form	9 <sup>th</sup> Nov
JS	JS to find Organisation for intersex speaker	16 <sup>th</sup> Nov
KP	KP to draft an intersex infographic. Post in society about getting info	18 <sup>th</sup> Nov
ALL	everyone invite members to events, results in higher turn out	All the time
KP JS	KP and JS to work together. JS to provide timetable, and KP to make all facebook events at least 3 weeks in	As of this point onwards

	advance (except lunch which can be less than a week before)	
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